### **Comparisons of Job Characteristics**

Focus Occupation: Concierges (39-6012)

Associated Occupation: Travel Guides (39-6022)

Compare Knowledge Compare Skills Compare Abilities Compare Detailed Work Activities Compare Tools and Technologies

| << | Focus occupation element is much lower             |
|----|--|
| <  | Focus occupation element is lower                  |
| 0  | Focus occupation element is at a similar level     |
| >  | Focus occupation element is at a higher level      |
| >> | Focus occupation element is at a much higher level |

#### Knowledge

Similarity of Focus Occupation to Associated Occupation: 60

Focus Occupation: Concierges (39-6012)

**Associated Occupation: Travel Guides (39-6022)** 

| Associated Occupation's<br>Key Knowledge Elements | Average<br>Rating, All<br>Occupations | Associated<br>Occupation's<br>Rating | Focus<br>Occupation's<br>Rating | Evaluation of Focus Occupation |  |
|---|---------------------------------------|--------------------------------------|---------------------------------|--------------------------------|--|
| Sales and Marketing                               | 5.2                                   | 18.3                                 | 3.7                             | <<                             | Extensive education and/or training may be required    |
| Customer and Personal Service                     | 11.3                                  | 17.8                                 | 22.6                            | >>                             | Current knowledge level is likely more than sufficient |
| Clerical  | 7.3                                   | 13.8                                 | 10.4                            | <<                             | Extensive education and/or training may be required    |
| Administration and Management                     | 8.4                                   | 13.3                                 | 5.4                             | <<                             | Extensive education and/or training may be required    |
| Geography   | 3.9                                   | 13.1                                 | 2.8                             | <<                             | Extensive education and/or training may be required    |
| Transportation                                    | 4.6                                   | 10.2                                 | 5.0                             | <<                             | Extensive education and/or training may be required    |
| History and Archeology                            | 2.6                                   | 8.0                                  | 2.8                             | <<                             | Extensive education and/or training may be required    |
| Philosophy and Theology                           | 3.2                                   | 6.0                                  | 6.2                             | 0                              | Current knowledge level may be sufficient              |

The maximum possible rating is 25.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of  $O^*NET$  (Occupation Information Network) data.

#### **Skills**

Similarity of Focus Occupation to Associated Occupation: 92

Focus Occupation: Concierges (39-6012)

**Associated Occupation: Travel Guides (39-6022)** 

| Associated Occupation's<br>Key Skills Elements | Average<br>Rating, All<br>Occupations | Associated<br>Occupation's<br>Rating | Focus<br>Occupation's<br>Rating | Evaluation of Focus Occupation |  |
|--|---------------------------------------|--------------------------------------|---------------------------------|--------------------------------|--|
| Service Orientation                            | 7.9                                   | 11.6                                 | 14.4                            | >                              | Skill level is likely sufficient                             |
| Coordination                                   | 9.1                                   | 11.2                                 | 10.1                            | <                              | A higher skill level may be required                         |
| Persuasion                                     | 7.4                                   | 10.6                                 | 7.5                             | <<                             | Extensive development of skills in this area may be required |

| Negotiation                       | 6.8 | 9.2 | 7.3 | A higher skill level may be required                         |
|-----------------------------------|-----|-----|-----|--|
| Management of Financial Resources | 3.3 | 6.1 | 2.4 | Extensive development of skills in this area may be required |
| Management of Material Resources  | 3.7 | 6.1 | 3.1 | Extensive development of skills in this area may be required |

The maximum possible rating is 25.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O\*NET (Occupation Information Network) data.

#### **Abilities**

Similarity of Focus Occupation to Associated Occupation: 94

Focus Occupation: Concierges (39-6012)
Associated Occupation: Travel Guides (39-6022)

| Associated Occupation's<br>Key Abilities Elements | Average<br>Rating, All<br>Occupations | Associated<br>Occupation's<br>Rating | Focus<br>Occupation's<br>Rating | Evaluation of Focus Occupation |  |
|---|---------------------------------------|--------------------------------------|---------------------------------|--------------------------------|--|
| Speech Recognition                                | 9.9                                   | 14.1                                 | 14.4                            | 0                              | Current ability level may be sufficient            |
| Speech Clarity                                    | 10.2                                  | 13.8                                 | 12.2                            | <                              | Some improvement in abilities may be required      |
| Oral Comprehension                                | 12.5                                  | 13.5                                 | 14.6                            | 0                              | Current ability level may be sufficient            |
| Oral Expression                                   | 12.4                                  | 13.0                                 | 14.9                            | >                              | Current ability level is likely sufficient         |
| Written Comprehension                             | 11.0                                  | 11.5                                 | 10.7                            | 0                              | Current ability level may be sufficient            |
| Problem Sensitivity                               | 11.1                                  | 10.2                                 | 11.0                            | 0                              | Current ability level may be sufficient            |
| Deductive Reasoning                               | 10.6                                  | 9.8                                  | 10.2                            | 0                              | Current ability level may be sufficient            |
| Time Sharing                                      | 6.6                                   | 8.1                                  | 6.6                             | <                              | Some improvement in abilities may be required      |
| Spatial Orientation                               | 2.7                                   | 7.2                                  | 1.9                             | <<                             | Extensive improvement in abilities may be required |

The maximum possible rating is 25.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O\*NET (Occupation Information Network) data.

## **Activities that Both Occupations Have in Common**

Similarity of Focus
Occupation to Associated
Occupation: 88

Focus Occupation: Concierges (39-6012)
Associated Occupation: Travel Guides (39-6022)

| Work Activities                                     | Exclusivity of Activity |
|---|-------------------------|
| Provide clients with travel information             | 89                      |
| Provide customer service                            | 14                      |
| Provide customers with travel assistance            | 89                      |
| Provide directions or other information to visitors | 87                      |
| Schedule guest recreational activities              | 87                      |

Not all positions in these occupations will necessarily perform all of the listed activities. The exclusivity rating is an indication of how unique the activity is amongst all occupations. The maximum rating is 100. High scores indicate that only a small number of occupations engage in that activity.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O\*NET (Occupation Information Network) data.

# **Tools and Technologies that Both Occupations Have in Common**

Similarity of Focus
Occupation to Associated
Occupation: n/a

Focus Occupation: Concierges (39-6012)
Associated Occupation: Travel Guides (39-6022)

Tools and Technologies Exclusivity

Tools and technology data is unavailable for one or both occupations.

Not all positions in these occupations will necessarily use all of the listed tools and technologies. The exclusivity rating is an indication of how unique the tool or technology is amongst all occupations. The maximum rating is 100. High scores indicate that only a small number of occupations use that tool or technology.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O\*NET (Occupation Information Network) data.